**SECTION 1: PARTICIPANTS’ DETAILS**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No** | **First Name** | **Last Name** | **Organization** | **Membership**  **Number** | **Participation Fee Category Number**  **(\*see below)** | **Telephone Number** | **Email Address** |
| **1** |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |

**\*PARTICIPATION FEE CATEGORY:**

**1.**CyHRMA Members (physical presence): €130+VAT **2.** Non-CyHRMA Members (physical presence): €180+VAT **3.** Students and Unemployed: €65+VAT **4.** Online participation €90+VAT

**NOTE:** *Organizations participating with more than 3 participants, will get 30% discount for each additional participant (4th onwards).*

**SECTION 2: FOR INVOICE PURPOSES**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Postal Address** |  | **Post Code** |  | **City** |  | **Country** |  |

**SECTION 3: METHODS OF PAYMENT**

**CANCELLATION POLICY**

* Up to 5 days prior to the Conference, full refund
* 3 to 5 days prior to the Conference, 50% refund
* 2 days or less prior to the Conference, no refund

***Invoices must be settled before the Conference.***

1. Please invoice my organization (for Cypriot companies only):

2. Transfer to the Association’s Account: (please send to CyHRMA the respective receipt)

Cyprus Human Resource Management Association │ Bank of Cyprus │ Account Number: 0111-01-032444   
IBAN: CY86002001110000000103244400 │ SWIFT: BCYPCY2N

3. Please charge my: VISAMastercardAmerican Express

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Cardholder Name: |  | Card Number: |  | Expiry Date: |  |

By completing the registration form I hereby confirm that I allow CyHRMA to:

edit the participants information for the purposes of the event. This information will be deleted upon completion of the event, while the participants list (name and signature only) will be kept in

CyHRMA’s records

record and capture audio-visual material that will be used for publicity purposes of CyHRMA in social media and website

|  |  |
| --- | --- |
| **Full name or signature:** |  |