



CyHRMA

partnering people and business

Professional Appearance



DRESS *for* SUCCESS

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Do you.....

- know how to look your best for a job interview?
- think you overdressed for a job interview?
- want to look professional?
- want to succeed?

For an interview...

- In an interview your attire plays a supporting role
- Dress conservatively
- Appropriate attire supports your image as a person who takes the interview process seriously and understands the nature of the industry in which you are trying to become employed
- Your attire should be noticed as being appropriate and well-fitting, but it should not take center stage
- Even if you are aware that employees of an organization dress casually on the job, dress more formally for the interview
- Never confuse an interview or business function with a social event

Dress Code

- Suit, a two-piece matched suit is always the best and safest choice
- Use conservative colors
- Shirt and tie for men
- Shirt or professional blouse for women
- Hair should be neat and clean
- Shoes should be in polished condition, make sure heels are not worn

- Clean fingernails
- Clothes should be clean, neatly pressed and fit properly
- Use perfume or cologne carefully, no odors in clothes, avoid smoking
- Attention to detail: no missing buttons, torn clothing and remove external tags
- Avoid showing piercing and tattoos

Examples...



Examples...



Road to Success...

- Keep a professional appearance everyday
- Be careful with piercing and tattoos
- Use a professional suitcase/bag for your office papers
- Always be neat and clean
- Have positive body language



Question?

Thank you for your time!!

