



CyHRMA
partnering people and business



FINAL TOUCH

PRESENTING MYSELF

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Candidate's aim at the interview...

- Convince I am the **Best Candidate!**
- Prove I have the **Required Skills and Knowledge!**
- Express my **Willingness to Work!**

Communication Skills

- Work Profile
- Ways to Reduce Interview Stress



Don'ts of an interview

- Never answer questions with a simple 'NO'.
- Never lie - Always state the truth.
- Do not deviate from the subject question.
- Do not show that you are unhappy, you disliked a remark or the opposite opinion .

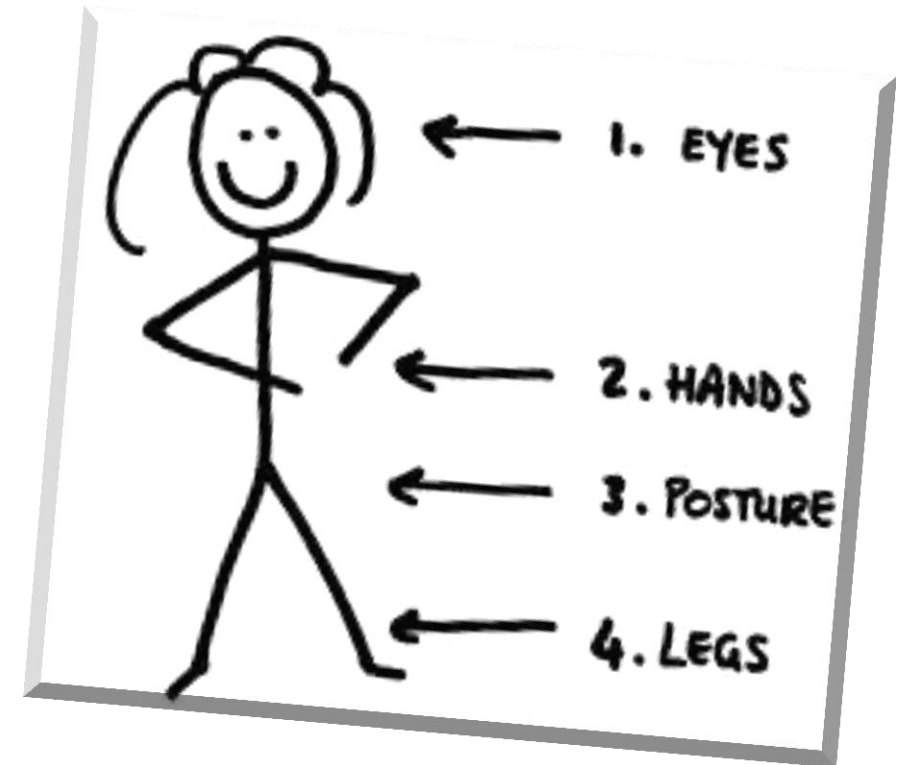
Last pieces of the Puzzle

- The Beginning of the Interview
- The End of the Interview
- Key Points



During the interview

- Eye Contact
- Tone of Voice
- Facial Expressions
- Body Posture
- Gestures



Body Language



No Previous Experience

- Focus on your skills.
- Present your academic / extra curriculum activities.
- Willingness to work.



Desired qualities –Employers' view

- Ability to communicate and cooperate
- Demonstrate enthusiasm, motivation and commitment



To sum up

- Adjustable
- Positive
- Flexible
- Ability to Communicate



THANK YOU

